

Trinity Presbyterian Church, Valdosta  
Stated Session Meeting Minutes  
Thursday, 20 February 2025

- **Call to Order and Opening Prayer, Scripture, or Reflection**

- *The clerk noted a quorum, and the moderator called the meeting to order at 6:31pm.*
- *The moderator read a poem by CE Coons and compared it with elements from Luke 1. The moderator opened with prayer.*

**Members Present:** Beth Reid, Megan Ault, Mark Ferguson, Grant Wright, Brittany DiGiammarino (Clerk), Jane Shelton (Moderator), Bryan Wright, Zirkia Snyman, Glennie Wicks, Kelly Wicks (Guest Presenter/Proposal)

**Members Excused:** Jeff Bickers, Doug Maxwell.

- **Addressing Questions:** The Moderator will use this time to answer any questions related to TPC Session procedures, polity, etc.

- *There were no questions.*

- **Review and Approval of Minutes and Agenda.**

- January Minutes
- February Agenda
- Called Meeting Minutes (2 February)
  - *Session member stated that there were no names on the minutes for the Called Meeting (2 February).*
  - *The Clerk will include names on minutes for examinations.*
  - *A motion was made to approve the minutes and agenda in omnibus fashion.*
  - *The motion was seconded.*
  - *The motion passed unanimously with no further discussion.*

- **Communications:**

- Giving Statement from First Presbyterian Church of Valdosta
- Synovus Bank Form 1099-INT: Interest Income
- Flint River Presbytery Contribution Summary
- Letter of Transfer for Rachel Scaff Black
- Letter and \$100.00 Donation from Alan and Judy Thomas
  - *Britanny will contact Alan and Judy and ask where they would like the donation to be allocated.*
- Parkinson's Support Group Flyer

- **Sessional Committees**

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**A. Building and Grounds**

**1. For Action: (See attachment for additional information items)**

**a. Dan Barnes Audit Proposal (Attached)**

- *Elder Kelly wicks provided an info sheet (attached) and remained available for questions. Elder Kelly Wicks left the room after the questions were over. After session's quiet review of the documents, the moderator opened the floor for discussion.*
- *Session member stated that they would like to review references before approving the proposal.*
- *Member of finance committee stated that the finance committee is working on a 4-page long financial policy.*
- *Session member noted that the recommendation from Building and Grounds for an outside audit is not a Building and Grounds matter.*
- *Session member requested other quotes for outside audits.*
- *The moderator called for a vote to table the proposal until next month's stated meeting, when more information such as references and additional quotes can be presented.*
- *The motion entertained by the moderator was made and seconded.*
- *The vote passed with 8 yes, 1 opposed.*

**b. Committee recommends accepting JH Strickland quote as presented for \$825 for roof leaks from Hurricane Helene.**

- *Action Item to accept JH Strickland quote was approved with voice vote, no further discussion.*

**c. Committee recommends increasing contracted weekly amount for Greater Valdosta Home School Association (GVHA) from \$100 to \$200 per week for Aug 2025-May 2026 school year.**

- *Action Item to increase GVHSA contract from \$100 to \$200 was approved with voice vote, no further discussion.*

**2. For Information: See Attachment.**

**B. Care and Share Committee**

- 1. For Action: None.**
- 2. For Information: None.**

**C. Christian Education**

- 1. For Action: None.**
- 2. For information:**
  - a.** Brittany meeting with Montreat attendees.
  - b.** Need volunteers for Easter Egg Hunt (April 12 or 19) 9-12PM.
  - c.** Circle meeting plans are in the making.

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- d. CE in process of background checking all volunteers with children and youth.
- e. CE will plan Easter Sunrise Service (April 20)

**1. For Action:**

- a. 2025 Budget
  - *A motion was made to approve the 2025 Budget.*
  - *The motion was seconded.*
  - *The motion was approved unanimously, no further discussion.*
- b. Authorize moving money in OZK money market to Presbyterian Investment and Loan money market.
  - *The moderator opened the floor for discussion.*
  - *A session member asked if the finance committee has explored a high yield savings account.*
  - *Finance committee stated that they looked into a Capital One account that offered 3.5% and limited transactions per month. Finance is actively pursuing other options.*
  - *Session unanimously approved the recommendation from the Finance Committee with voice vote approval, no further discussion.*
- c. Recommend Mark Ferguson to Slate for Treasurer of the Corporation for Congregational Meeting.
  - *The moderator opened the floor for discussion. There was no discussion. The session unanimously approved the request from finance committee with voice vote, no further discussion.*

**2. For Information: None.**

**D. Missions Committee**

**1. For Action: None.**

**2. For Information: None.**

**E. Worship Committee**

**1. For Action:**

- a. Worship Committee recommends changing the communion serving plan to a large loaf of bread which is broken by the pastor and shared/broken into small pieces by the congregation.

Info: Changing the serving plan will save money on extra cups for bread. It will cut prep time for volunteers and assist with the setup process.

- *The moderator opened the floor for discussion. After discussion, the moderator called for a vote. The session*

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*unanimously approved the recommendation from the  
Worship committee with voice vote, no further discussion.*

**2. For Information:**

- a. Suggestion to consider closing the overflow room doors during service.
- b. The worship committee has not organized or directed the instruction or devotional time during the morning devotional time during the season of Lent. The committee is fine with anyone who wants to help organize or lead the devotional time including rotating leaders from the people who attend. The committee thinks Christian Education could give better direction to this devotional time structure like the Sunday school lessons and Bible study sessions.

- *At this time, a motion was made to add the action item of voting on a slate of officers for the corporation. The motion was seconded and approved unanimously.*
- *A motion was made to offer the following slate of officers for the corporation: Doug Maxwell (President), Beth Reid (Vice-President), Brittany DiGiammarino (Secretary), Mark Ferguson (Treasurer).*
- *A motion was made to accept the slate. The motion was seconded. The motion passed unanimously with voice vote, no further discussion.*

- **Old Business: None.**

**VI. New Business:**

**1.For Action:**

- a. Receive Commissioner's Report from Stated FRP Meeting (February)
  - *A motion was made to elect Brittany Digiammarino as Commissioner for FRP's Stated Meeting in February. The motion was seconded. The motion passed unanimously by voice vote, no further discussion.*
  - *Elder Brittany DiGiammarino gave a verbal report from Stated FRP Meeting (written report provided to session)*
  - *A motion was made to accept the commissioner's report. The motion was seconded. The motion passed unanimously with voice vote, no further discussion.*
- b. Session Committees (Elder Assignment, Restructure, etc.)

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- *Session member stated that combining the committees would ensure at least 2 elders per committee.*
- *Session member stated that fewer committees would be more effective.*
  
- *The moderator closed discussion and entertained a motion to combine the Christian Education and Worship Committee, Combine the Missions and Care Share Committee. The motion was seconded. The motion passed unanimously with voice vote, no further discussion.*
  
- ***\*Trinity Counting Teams include session members only as required by Trinity's Manual of Operations.** A motion was made to change this policy to allow any Trinity Member who has been ordained as an elder to assist on counting teams. The motion was seconded and approved unanimously with no further discussion.*
  
- *A motion was made to approve the Counting Team Assignment Sheet (attached). The motion was seconded and approved unanimously with no further discussion.*

b. Next Stated Session Meeting: **March 23, 5pm.**  
Committee meetings: **March 16**

3. **For information:** None.

- **Prayer Concerns:**
  
- **Upcoming Events:**
  - *Sunday 23 Feb – John Akers Preaching/Congregational Meeting (Budget and Corporation)*
  - *Monday 24 Feb, Food Pantry 10-12pm*
  - *Wednesday 26 Feb- Zirkia Snyman Cooking Team*
  - *Thursday 27 Feb-Saturday 1 March (Britanny Out of Town for Synod Conference)*
  - *Sunday 2 March – John Akers Preaching (Communion)*
  - *Monday 3 March, Food Pantry 10-12pm*
  - *Wednesday 5 March, Denise Dupras Cooking Team (ASH WEDNESDAY)*
  - *Thursday 6 March, Food Pantry 6-7pm*
  - *Sunday 9 March – Sid Leak Preaching (Noisy Offering, Daylight Savings Time)*
  - *Monday 10 March, Food Pantry 10-12pm*
  - *Wednesday 12 March, Jan Hobson Milk Can Supper*

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- *Thursday 13 March, Canopy Sing-a-Long, 2pm*
  - *Sunday 16 March, Frank Kilgard Preaching*
  - *Monday 17 March, Food Pantry 10-12pm*
  - *Wednesday 19 March, Judy Bickers Cooking Team*
  - *Thursday 20 March, Dutch Lunch Bunch 12pm*
  - *Thursday 20 March, Food Pantry 6-7pm*
  - *Sunday 23 March, Sid Leak Preaching*
  - *Monday 24 March, Food Pantry 10-12pm*
  - *Wednesday 26 March, WNS Breakfast Potluck*
  - *Sunday 30 March, Brit Preaching*
- 
- **Adjournment and Closing Prayer:**
    - *The moderator entertained a motion to adjourn with prayer and asked for a volunteer to pray. Elder Brittany DiGiammarino volunteered. The motion was seconded. The motion passed unanimously with voice vote. Elder Brittany Digiammarino closed with prayer.*

Respectfully Submitted,



Britanny DiGiammarino, Clerk of Session

**Trinity Presbyterian Church**  
**Process and Procedure Review**

The proposal will consist of an in-depth review of the policies and procedures surrounding the accounting structure currently in place, along with the roles and responsibilities of those individuals tasked with managing the accounting cycle for Trinity Presbyterian Church. During this review we will evaluate any risks that are present and make suggestions to change or strengthen policies to bring within GAAP mitigating potential risks.

**Scope of Audit**

**Phase One:** Review of all current written policies for the accounting cycle. If no policies are available suggestions will be made to write a policy manual.

**Phase Two:** Review of Trial Balance to make selections of transactions for review.

**Phase Three:** Review of selected transactions. If transactions are deemed insufficient, we will select additional transactions for review at this time.

**Phase Four:** Cash handling procedures will be reviewed and audited in person.

**Phase Five:** Receipts and payments will be reviewed along with purchasing procedures.

Suggestions for changes or improvements in policy and procedure will be made in writing to the Session. Implementation of changes will be the responsibility of the Session.

**Pricing and Terms**

The total cost of the proposed audit is \$6,000. Payment will be made Quarterly in the amount of \$1500. The timing of this audit start date is March, 2025. Report due to the Session quarterly, including in person review of audit with the session.

Acceptance of the proposal will initiate a contract to proceed with the review.

\_\_\_\_\_

Date Signed \_\_\_\_\_

Kelly Wicks

President of the Corporation

Trinity Presbyterian Church

\_\_\_\_\_

Date Signed \_\_\_\_\_

Dan Barnes

Owner/CEO

Peak Performance Accounting  
Consultants

## Building & Grounds

February 16, 2025 B&G Committee Minutes

Present: Zirkia Snyman, Doug Maxwell

### ITEMS FOR INFORMATION:

#### Communication –

#### Organizations –

**Scouts** – Requested use of the church on the following Sundays in 2025 beginning 4 PM for planning:

**March 23, May 18, July 20, September 21 and November 9**

The calendar has been checked and at this time there are no other events scheduled by TPC

In the event TPC has an event conflict with Scout dates, Scout leaders will be notified of the conflict as soon as possible. Just let Kelly Wicks know to communicate.

Approved by B&G. Question – will it be for a single room or multiples?

**Home School** – need to discuss renewal amount (per week) for Home School contract. Their Board needs to know **before March 1**. Current student enrollment is **141** students.

Reminder to B&G committee of what GVHSA supplies:

Bathroom paper products and soap

Trash bags

Copy machine paper and pay monthly for their copy usage

Rent paid monthly for upcoming month

Rent paid per Facility Usage Agreement if building is used outside of school year calendar.

B&G suggest that the current \$100 per day for the use of the church building (exclusive of the sanctuary) be raised to \$200 per day. This is the second year and we tested the waters the first year. The initial year's rent basically covered the electricity bill.

The number of students has grown to 141. \$200 per day is less than \$1.50 per student per day.

During 2024 we had many additional costs. Two air conditioners had to be replaced. Due to storm Helene, the church had many damaged that also need to be addressed. Our insurance went up by 36%.

We ask them to think of this raise in term of a vehicle. Last year we gave the school usage of the vehicle and only charged for gas. This year we try to cover the increase in gas as well as a portion of the vehicle's maintenance cost.

**Action Point:** Session to approve the raise in principle. B&G to present the new rental amount to the school for acceptance or further negotiation.

#### Building –

- **3-section stainless steel sink at trash bins** – sold to Melvin Bone for \$200 and he has not p/u or paid yet
  - **Hurricane Helene**
    - **Brick facet** – getting quote from masonry for insurance purposes; we are to save all bricks. Kelly working to find brick match to Columbarium as original brick is from 1985. Working with 2 brick masons for estimates.
    - **Brick facet, trim and gutters, storage building doors, atrium ceiling and membrane (leak), choir room (leak), roofing on East side of church (shingles)** – pictures taken for insurance purposes. JH Strickland reviewed roof and membrane in areas that showed new leaks (atrium and choir room). **Holes were found**, pictures taken and quote received for these two areas and adding a shingle or two over Fellowship Hall, pipe boot replace as cracked and seal areas that roofing joins vents. **QUOTE total \$825.**
- Approved by B&G. **ACTION POINT:** Session to approve acceptance of quote.

- Shed – Jeff to get with Bill Tillman to ask about community service for this project
- Reminder.....Check received - \$17,927.10 November 2024 and deposited

**OLD BUSINESS** - We need clarification from Care Share on what cooking teams responsibilities are along with Angelina's responsibilities. Sent to Session for June 9, 2024 meeting and Care Share is aware and will present back to session.

**Building Requests to committee – Answer still outstanding.**

## **Grounds –**

- **Ditch line** – Mad Beaver to begin work week of July 29 approved by B&G Committee and Session through vote for \$5,750. Work began Monday, July 29. Payment not made and work incomplete until further notice. This amount is on 2025 budget.
- **Ant Poison** – new bag purchased and in B&G closet in hallway by nursery

## **Columbarium –**

- All documentation to be reviewed by B&G committee to bring to Session for approval. Handouts given at Sept meeting.
- Getting quote for stone flooring refinish
- Finding brick vendor and description for brick work on N Oak St Ext brick work
- Donation plaque missing Lee and Barbara Bradley's name and will need to be added (donors are added for \$200 or more donations); they donate the bench and cushion on inside of breezeway

## **Budget –**

- Budget 2025
  - Review Contingency, NB Income, Atrium Loan balance and FY24 balances (short/over)
  - Medical devices and Medical bag (new items) – In budget that Kelly will get to Bryan to add line item
  - Audit – Peak Performance for Accounting procedures, financial review, and audits (Britanny has this for Session)

## **Miscellaneous –**

- Church, Bus and Workers Compensation insurance
  - Southern Mutual has renewed our insurance (Facility and Worker's Comp) for one yr (no longer 3 year contracts) with increase in premium (from \$5,874 to \$8K), deductible increase (from \$1K to \$3K) and Hail/Wind deductible increase (2025 – 3% of facility worth of \$3M) WC insurance \$918

## **Work List –**

- Mount AED and signs
- Repair, clean and paint 3 benches at ditch line – areas needs to be cleaned first and check benches for repair
- Scrap ceilings in nursery bathroom (complete) and nursery hallway Girls' bathroom
- Pressure wash choir room porch and compressor enclosures
- Bleach and clean nursery back porch (pressure wash) and plastic play equipment
- Use Goo off to clean white plastic tables and chairs in classrooms and others throughout the church
- Clean out small attic
- Wipe down baseboards
- Wipe down walls
- Parking Lot – sand shoveled back to grounds and retrench drainage ditch
- Continue to clear ditch line and cut to pile in bonfire area



## **NOTES TO SESSION (February 20, 2025):**

**Purposes** – These processes will support best business procedures and accounting practices in an effort to protect all persons that process Trinity Presbyterian Church's finances for current and future personnel and Sessions. Throughout the five (5) steps proposed, Dan Barnes will write policies he recommends to better TPC accounting process, develop a more consistent process and insure more secure process that will then be directed to the Session for final review. This accounting structure document for TPC is a living document throughout the one (1) year and can be edited, modified and corrected until final at the end of one (1) year. This proposal is presented in a cost-effective breakdown over one (1) year. This is NOT a reoccurring process or cost, but a one-time cost. Any additions, edits, modifications or corrections will then be directed by the Session.

**Process** – Dan will send Bryan Wright an email to request documentation to pull with any backup or support documents about one (1) week out. After review, Dan will send Bryan an email of findings (if any) with suggestions (if needed) for correction. Dan will be onsite for most the steps presented below.

**#1 – Our current written policies** – TPC currently does not have any written policies. Included in TPC policies will be the Book of Order recommendation for an internal audit with TPC Session stating completion time frame.

**#2 – Review of Trial Bal** – Bryan will issue a copy of the Trial Balance to Dan for review on-site. If any transactions stand out, more detail will need to be provided. This is usually started on three (3) or four (4) accounts.

**#3 – Review of Selected Transactions** – Second part of review of Trial Balance to incorporate around 10 transactions per account. If all is OK, no action is required. If any findings, Bryan will be asked to pull 5-10 transactions Dan selects and Dan will be reviewing the process.

**#4 – Cash Handling** – Dan will be on-site for review of cash handling process (EX: Worship counting team).

**#5 – Receipts and Payments** – Receipts and payments reviewed along with purchasing process including QuickBooks receipts and uploads.



category not as requested

Trinity Presbyterian Church  
2025 Proposed Budget Work Sheet

|  |                    |                    |                     |                    |           |
|--|--------------------|--------------------|---------------------|--------------------|-----------|
| <b>760 • Christian Education</b>           |                    |                    |                     |                    |           |
| 760.1 • Curriculum                         | \$700.00           | \$534.81           | (\$165.19)          | \$700.00           | \$0.00    |
| 760.2 • Christian Education Events         | \$1,500.00         | \$222.14           | (\$1,277.86)        | \$1,500.00         | \$0.00    |
| 760.3 • Nursery Supplies                   | \$150.00           |                    | (\$150.00)          | \$150.00           | \$0.00    |
| 760.5 • Sunday School Supplies             | \$500.00           | \$15.27            | (\$484.73)          | \$500.00           | \$0.00    |
| 760.7 • Retreats                           | \$600.00           | \$1,946.81         | \$1,346.81          | \$600.00           | \$0.00    |
| <b>Total 760 • Christian Education</b>     | <b>\$3,450.00</b>  | <b>\$2,719.03</b>  | <b>(\$730.97)</b>   | <b>\$3,450.00</b>  |           |
| <b>765 • Children/Youth Ministry</b>       |                    |                    |                     |                    |           |
| 765.001 • Children's Ministry (KOW)        | \$1,200.00         | \$953.83           | (\$246.17)          | \$1,000.00         | -\$200.00 |
| 765.002 • Youth Programming (SMASH)        | \$2,300.00         | \$1,744.89         | (\$555.11)          | \$2,100.00         | -\$200.00 |
| 765.200 • Youth Trips                      | \$3,900.00         | \$6,267.30         | \$2,367.30          | \$3,900.00         | \$0.00    |
| <b>Total 765 • Children/Youth Ministry</b> | <b>\$7,400.00</b>  | <b>\$8,966.02</b>  | <b>\$1,566.02</b>   | <b>\$7,000.00</b>  |           |
| <b>770 • Chancel/Music</b>                 |                    |                    |                     |                    |           |
| 770.010 • Guest Musicians/Guest Conductor  | \$2,000.00         | \$1,400.00         | (\$600.00)          | \$2,000.00         | \$0.00    |
| 770.011 • Pianist                          | \$7,800.00         | \$7,815.00         | \$15.00             | \$7,800.00         | \$0.00    |
| 770.020 • Music Purchase                   | \$500.00           |                    | (\$500.00)          | \$500.00           | \$0.00    |
| 770.030 • Interns                          | \$3,500.00         | \$800.00           | (\$2,700.00)        | \$3,500.00         | \$0.00    |
| 770.040 • Equipment Purchase/Repair        | \$500.00           | \$101.49           | (\$398.51)          | \$500.00           | \$0.00    |
| <b>Total 770 • Chancel/Music</b>           | <b>\$14,300.00</b> | <b>\$10,116.49</b> | <b>(\$4,183.51)</b> | <b>\$14,300.00</b> |           |
| <b>775 • Worship Committee</b>             |                    |                    |                     |                    |           |
| 775.1 • Worship Supplies                   | \$760.00           | \$264.74           | (\$495.26)          | \$760.00           | \$0.00    |
| 775.2 • These Days                         | \$175.00           | \$175.00           | \$0.00              | \$175.00           | \$0.00    |
| 775.4 • Children's Bulletins               | \$100.00           | \$94.90            | (\$5.10)            | \$100.00           | \$0.00    |
| 775.5 • Pulpit Supply                      |                    |                    |                     |                    |           |
| 890 • Flower Fund                          |                    |                    |                     |                    |           |
| <b>Total 775 • Worship Committee</b>       | <b>\$1,035.00</b>  | <b>\$534.64</b>    | <b>(\$500.36)</b>   | <b>\$1,035.00</b>  |           |
| <b>795 • Care and Share</b>                |                    |                    |                     |                    |           |
| 795.21 Dutch Lunch Bunch                   |                    |                    |                     |                    |           |
| 795.1 • Fellowship Meals                   | \$600.00           | \$494.61           | (\$105.39)          | \$600.00           | \$0.00    |
| 795.12 • Wednesday Night Supper Expenses   |                    |                    |                     |                    |           |
| 795.2 • Special Events                     | \$250.00           | \$766.80           | \$516.80            | \$250.00           | \$0.00    |
| 795.4 • Kitchen Supplies                   | \$1,300.00         | \$644.52           | (\$655.48)          | \$1,300.00         | \$0.00    |
| 795.5 • Member Care/ Gifts                 | \$1,000.00         | \$159.91           | (\$840.09)          | \$1,000.00         | \$0.00    |
| <b>Total 795 • Care and Share</b>          | <b>\$3,150.00</b>  | <b>\$2,065.84</b>  | <b>(\$1,084.16)</b> | <b>\$3,150.00</b>  |           |
| <b>820 • Administration</b>                |                    |                    |                     |                    |           |
| 820.1 • Office Supplies                    | \$1,600.00         | \$909.60           | (\$690.40)          | \$1,400.00         | -\$200.00 |
| 820.2 • Postage                            | \$1,100.00         | \$879.44           | (\$220.56)          | \$1,000.00         | -\$100.00 |
| 820.3 • Telephone and Internet             | \$3,000.00         | \$2,690.08         | (\$309.92)          | \$2,800.00         | -\$200.00 |
| 820.35 • Website and Email                 | \$800.00           | \$1,653.50         | \$853.50            | \$1,700.00         | \$900.00  |
| 820.4 • Copier/Printer                     | \$1,600.00         | \$778.63           | (\$821.37)          | \$1,100.00         | -\$500.00 |
| 820.41 • Copier Lease                      | \$1,608.00         | \$1,587.82         | (\$20.18)           | \$1,608.00         | \$0.00    |
| 820.60 • Bookkeeping Expense               | \$1,000.00         | \$1,808.60         | \$808.60            | \$1,808.60         | \$808.60  |
| 820.7 • Office Equipment                   | \$400.00           | \$560.86           | \$160.86            | \$400.00           | \$0.00    |
| <b>Total 820 • Administration</b>          | <b>\$11,108.00</b> | <b>\$10,868.53</b> | <b>(\$239.47)</b>   | <b>\$11,816.60</b> |           |
| <b>850 • Buildings and Grounds</b>         |                    |                    |                     |                    |           |
| 850.1 • Utilities                          | \$11,500.00        | \$11,842.00        | \$342.00            | \$12,000.00        | \$500.00  |
| 850.10 • Water                             | \$840.00           | \$840.00           | \$0.00              | \$840.00           | \$0.00    |
| 850.21 • Building and Grounds Supplies     | \$1,600.00         | \$1,242.61         | (\$357.39)          | \$1,600.00         | \$0.00    |
| 850.22 • Lawn                              | \$4,380.00         | \$4,165.00         | (\$215.00)          | \$4,380.00         | \$0.00    |

Trinity Presbyterian Church  
2025 Proposed Budget Work Sheet

|  |                    |                    |                   |                    |             |
|--|--------------------|--------------------|-------------------|--------------------|-------------|
| 850.23 · Grounds                         | \$3,000.00         | \$490.50           | (\$2,509.50)      | 10,600             | -\$3,000.00 |
| 850.25 · Repairs/Equipment               | \$2,500.00         | \$9,276.36         | \$6,776.36        | 3,500              | -\$2,500.00 |
| 850.26 · Trash                           | \$650.00           | \$525.00           | (\$125.00)        | \$650.00           | \$0.00      |
| 850.27 · VanExpense                      | \$625.00           | \$181.58           | (\$443.42)        | \$625.00           | \$0.00      |
| 850.3 · Hazard/Liability Insurance       | \$5,874.00         | \$5,874.00         | \$0.00            | \$8,170.00         | \$2,296.00  |
| 850.32 · Van Insurance                   | \$700.00           | \$671.00           | (\$29.00)         | \$700.00           | \$0.00      |
| 850.5 · Monthly Pest Control             | \$772.80           | \$834.00           | \$61.20           | \$834.00           | \$61.20     |
| 850.6 · Pest Control Termite             | \$650.00           | \$665.00           | \$15.00           | \$665.00           | \$15.00     |
| 850.8 · Building Custodian Contract      | \$9,700.00         | \$9,698.00         | (\$2.00)          | \$10,998.00        | \$1,298.00  |
| <b>Total 850 · Buildings and Grounds</b> | <b>\$42,791.80</b> | <b>\$46,305.05</b> | <b>\$3,513.25</b> | <b>\$41,462.00</b> |             |
|  |                    |                    |                   | 54902              |             |
| <b>Building Loan</b>                     |                    |                    |                   |                    |             |
| 340 · Loan Principle + Contributions     | \$3,902.51         | \$12,179.35        |                   | \$1,743.06         | -\$2,159.45 |
| 855 · Loan Interest                      | \$950.53           | \$641.69           |                   | \$7.09             | -\$943.44   |
| <b>Total Building Loan</b>               | <b>\$4,853.04</b>  | <b>\$12,821.04</b> |                   | <b>\$1,750.15</b>  |             |
|  |                    |                    |                   |                    |             |
|  |                    |                    |                   |                    |             |