

Trinity Presbyterian Church, Valdosta
 Stated Session Meeting Minutes
 21 December, 2025

Class of 2025	Class of 2026	Class of 2027
Britanny DiGiammarino (Clerk)	Mark Ferguson	Jeff Bickers
Beth Reid	Zirkia Snyman	Doug Maxwell
Glennie Wicks	Grant Wright	
Bryan Wright		

Moderator	Jennifer Shepherd
Clerk	Britanny DiGiammarino
Members Present	Britanny DiGiammarino (Clerk), Jennifer Shepherd (Moderator), Beth Reid, Glennie Wicks, Bryan Wright, Mark Ferguson, Zirkia Snyman, Grant Wright, Jeff Bickers, Doug Maxwell.
Members Excused	None Absent.

1. Devotional & Opening Prayer, Moderator Jennifer Shepherd

The meeting was opened with a devotional on perseverance, based on Hebrews 10:36, followed by prayer. A reflection question was offered to Session.
 A quorum was declared present.

2. Scout Report from Jon Weber

John Weber, Chairperson for Scout Troops 2020 and 454, presented a report regarding the status of the troops.

Key points included:

Both troops have experienced declining participation and leadership strain.

Current leadership shortages place both troops at risk of collapse.

Scouts BSA now permits Family Troops, allowing boys' and girls' troops to merge.

Proposal to merge Troops 2020 and 454 into a single Family Troop, including shared leadership and administration.

Melissa Johnson will remain Scoutmaster on paper temporarily to maintain continuity.

The Council and District support the transition.

Action: A motion was made and seconded to approve the merger of Troops 2020 and 454 into a Family Troop, pending required paperwork and approvals.

Vote: Motion carried unanimously through voice vote approval, no further discussion.

3. Approval of Agenda and November Minutes

The agenda was reviewed.

Action: The agenda was approved by consensus.

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The November Session minutes were reviewed.

Action: *A motion was made and seconded to approve the November minutes as presented.*

Vote: *Motion carried unanimously through voice vote, no further discussion.*

4. Consent Agenda

4.A Finance Report

The Finance Report was presented.

Highlights included:

The church ended the year in the black.

Pledge income exceeded expectations despite fewer pledge cards being returned.

Loose offerings were strong.

Minor bookkeeping corrections were noted and addressed.

Year-end statements will be prepared after closing the books.

Action: *A motion was made and seconded to approve the Finance Report.*

Vote: *Motion carried unanimously through voice vote, no further discussion.*

5. Standing Committee Reports

Christian Education

The Christian Education report was received, including:

Chaplain Tommy Fussell scheduled to preach on January 25.

Discussion of honorarium restrictions related to military employment.

Rock the Universe trip planned for January 23–25, including shared transportation with neighboring churches.

Sexual Abuse Healing Group scheduled for January 17 (18+ only).

Children's Christmas Party was reported as successful.

Discussion regarding Brittany's occasional preaching invitations outside the congregation;

Session expressed support provided coverage is maintained.

Action: **Report received.**

- DCE Hourly Report

Care Share & Missions

Mission activities were reported, including:

Successful community meals.

Donation of leftovers to Salvation Army.

Angel Tree gift delivery updates.

Wednesday night meals resume in January.

Action: **Report received.**

Building & Grounds

A report was received regarding:

Committee restructuring and communication.

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Maintenance and cleanup needs.
Website content coordination related to facilities information.
Action: Report received.

6. Old Business

Continuing Discussion: Reflections on the Future (see October minutes)

Nominating Committee challenges.
Session composition requirements.
Congregational meeting planning.
Encouragement for congregational discernment and participation.
No formal action was taken at this time.

7. New Business

Congregational Meeting

Action: A motion was made and seconded to schedule a Congregational Meeting on January 18 at 12:00 PM for the purpose of electing elders.

Vote: Motion carried unanimously through voice vote, no further discussion.

The upcoming Presbytery meeting was noted.

Action: A motion was made and seconded to appoint Brittany DiGiammarino as commissioner to Presbytery.

Vote: Motion carried unanimously through voice vote, no further discussion.

8. Reminders & Upcoming Events

- Christmas Eve Service – Dec 24, 6PM (John Akers to lead Worship)
 - Degreening of Church – Jan 4
-

9. Adjournment

A motion to adjourn was made and approved.
The meeting closed with prayer.
Adjourned at: 2:58PM

Next Stated Meeting: January 18, 2:00PM

Respectfully submitted,



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Britanny DiGiammarino

Christian Education Report

- **Outreach to Moody**
Chaplain Tommy Fussell will preach at Trinity on January 25, 2026. Chaplain Fussell currently preaches on a rotating basis at Moody. There is potential to explore inviting him to join Trinity's preaching rotation in the future.
- **Rock the Universe Transportation**
The Building & Grounds Committee has approved the Christian Education Committee's use of the Trinity bus for Rock the Universe, scheduled for January 23–25, 2026. Six participants from Trinity are currently registered, with Bill Bickers assisting with driving. Any remaining seats will be offered to participants from First Presbyterian Church, Moultrie, if needed.
- **Sexual Abuse Healing Group**
The first Sexual Abuse Healing Group is scheduled for Saturday, January 17, 2026, at 10:00 a.m.

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Missions and Care Share Committee Report

Attendees: Glennie Wicks, Grant Wright, Bill Wicks, Jeff Bickers, Linda Brown, Judy Bickers, & Beth Reid

Bill opened us in prayer.

- We started the meeting by reviewing the Finance Report. There was a short discussion regarding Wednesday night meals, and it was decided to have another meeting with cooking teams to reiterate the expenditure guide they must follow to prevent going in the red.

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- The delivery for the Pines will be on 21 December. Angel Tree gifts are due 21 December for delivery on 22 December.

- We moved on to discussing the upcoming meal celebrating the 40th Anniversary of Trinity Presbyterian Church. Everything is coming together, Jeff will be smoking the meat, different cooking teams will be providing sides and Glennie is ordering a sheet cake.

- Due to not having a solid count for attendees it was agreed that if it looks like there will be a large group for the meal, we will serve food to ensure everyone gets a good serving and no one goes without food.

Judy closed us in prayer.

v/r

Beth

Building & Grounds Committee Meeting Minutes to Session

Sunday, December 7, 2025 12:30 PM

Present: Doug Maxwell (Elder), Melissa Mittelstadt, David Roe, Kelly Wicks, Roberta Boyd, Marcie Swank, Paul Guilbeau (Music Director)

Opening Prayer: Kelly Wicks

ITEMS FOR INFORMATION:

Communication – Calendar

- **Dec 24**, Are we doing luminary? Bags are available and we need someone to put this together.
- **Degreen on January 4, 2026**

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Organizations –

- **GVHSA –**
 - Jan 6, 2026 will be first meeting of the new year
 - Two swing sets will be moved from current location to location Brittany and Kelly have discussed; current location is in the way of other church events

Supplies -

Projects –

- **Hurricane Helene**
 - **Fourth contractor –** estimate received and accepted by committee (J&J Remodeling \$ 12,013.21)
 - **Copy of liability insurance emailed to Kelly**
 - **50% deposit paid**
 - **Start date Thursday, Dec 11**

Bus –

- **Certified bus drivers –** TPC office has list (TPC drivers are Kelly and Brittany); Kelly requested updated list from Bryan as some of the Scout leaders are ineligible to drive the bus.

Grounds –

Columbarium –

- Prayer Garden Lighting – addressing this as no lighting working at this time; Bryan to help with this
- Harmon’s still working on engraving plates for donation plaque.

Budget –

- B&G Financial report reviewed and 2026 Budget as presented below:
 - 990.001 - Columbarium Maintenance \$500
 - 770 – Chancel/Music \$14,300 Same budgeted amounts as 2025
 - 775 – Worship Committee \$1,035 Same budgeted amounts as 2025
 - 850 – Building and Grounds \$47,997 Reduced budget amounts from 2025

850.1 Utilities	\$12,000
850.10 Water	\$840
850.21 Building and Grounds Supplies	\$1,200
850.22 Lawn	\$4,380

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850.23 Grounds	\$2,000
850.25 Repairs/Equipment	\$5,000
850-251 Medical Supplies	\$50
850.26 Trash	\$650
850.27 Van Expense	\$500
850.3 Hazard/Liability Ins (Valdosta Insurance-- Southern Mutual)	\$8,170
850.32 Van Insurance	\$700
850.5 Monthly Pest Control	\$834
850.6 Pest Control Termite	\$675
850.8 Building Custodial Contract	\$10,998
Totals	\$47,997

Website – <https://trinitypresval.org/> -

- **Building and Grounds page information:**
- B&G Purpose and Role – The Building and Grounds Committee oversees maintenance, ensures safety and clean and proper order of the facilities to accomplish the mission of the church.
- B&G Responsibilities –
 - Monitor the church building and grounds regarding maintenance, repair and replacement.
 - Act as liase with contractors, technicians, staff and volunteers to ensure access to facility and good communication on projects
 - Research and recommend action on projects or services including costs
 - Act on approved proposals as presented to committee
 - Communicate with church office administrator for timely payments for service
 - Organize workdays for clean-up tasks, minor maintenance and repairs
 - Oversee, schedule or organize regular maintenance items
 - Prepare contracts for services

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- Prepare and coordinate “Facility Usage” and “Cleaning Requirements” contracts and report to Office Administrator for calendar entry and advise Session for approval.
- B&G Reports and Meetings –
 - Updates are given to committee members for information
 - Committee meeting summary report is presented in written form to the Session
 - Prepare Annual Report if requested
 - Committee chairperson(s) is/are the active Ruling Elder(s) and a Minute clerk is appointed
 - Committee meets as planned by the Session with option to meet on alternate date by notifying the Office Administrator so date can be published and financial reports processed

Worship (subcommittee) –

- Worship comm. to meet and bring items to B&G as needed and not have to meet on scheduled committee meeting day; B&G will notify Worship if needed for any specific items
- Usher Team Handbook review – see revised copy (add list of emergency members)
- Displaying banners in worship – once a month banner in worship and explain meaning; skip January and December 2026

Miscellaneous –

Items for Information Committee:

- Response of Grace – can we change “Glory Be to the Father”; Paul to get with Bryan and see about plan for the month as it is a monthly change per Paul
- Committee unanimously accepted quote from Southern Edge Contracting Group, LLC for \$1000 to replace shed shingles that were damaged during Hurricane Helene. Job completed week of Nov 24, 2025.
- Estimate received and accepted by committee (J&J Remodeling \$ 12,013.21 to repair Youth wing wall brick facing damaged by Hurricane Helene. Deposit of 50% of cost was paid.
- Building and Grounds Mission for website – committee approved for website; Worship subcommittee to be added
- Lawn Service and Custodial Service contracts accepted by both parties with NO CHANGES in service or cost from 2025. Both contracts will be budgeted for same cost as 2025.

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Action Items from Committee:

Closing Prayer: Doug Maxwell

Respectfully Submitted,
Kelly Wicks

Britanny DiGiammarino
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Hours Report November, December (partial)

11-3	7	Sermon study and writing (Nov 9)
11-4	8	Communications (Phone/email) Sermon Writing (Nov 9) Letter of Rec Woodson Bickers
11-5	8	Prep for youth Errands (materials for youth group) Communications Sermon prep WNS and Youth
11-6	8	Woodson, Recommendation Form VSU Errands (meet Charlie pick-up donation, check church for supplies/bonfire/Walmart run for supplies) Sermon Finalization Nov 9 Communications (Lock-In Dec 14)/Planning Agenda for Committee

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11-7	OFF	
11-8	4 Total Week: 35	Bonfire Prep/Attend/Clean
11-9	4	Prep for Worship Worship/Preach Committee Meeting
11-10	8	Advent Calendar Submissions for Zirkia/Master List Outreach/Contact Moody Chaplain Announcements Social Media Website Edits
11-11	5	Continuing Ed (Split with FRP)
11-12	5	Continuing Ed
11-13	5	Continuing Ed
11-14	5	Continuing Ed
11-15	12 Total Hours 45	Youth trip to Columbus
11-16	3	Session Prep/Session Meet
11-17	9	Office – communications, lock-in prep, Dupras ceremony prep, credit card statements, minutes from Session, website/social media edits, bus top off and unloading, Scouts Can Crushing Relays (7-8:30PM)
11-18	6	WNS prep Communications Website edits, social media management
11-19	10	WNS prep, cooking, communications, service hours document for youth, session minutes initial summary
11-20	2	Communications, study on youth topics,
11-21	4 Week Total: 34	Communications, reading on youth teaching. (BOOK)
11-24	1	Communications, office misc. Use Vacation Day
11-25	OFF	Vacation Day
11-26	OFF	Vacation Day
11-27	OFF	Vacation Day
11-28	OFF	Vacation Day
11-30	3	Sunday school/children’s sermon prep, Sunday school, Worship.

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	Weekly Total: 4 (5 Vacation Days Used)	
	Total Hours November: 118 (5 Vacation Days Used)	
12-1	7	Communications (lock-in), prep for children's party, office misc., Margie (swag),
12-2	9	Vacuum sanctuary (after installing swag), sanctuary decorations, homeschool communications (invites to children's party), errands (stamps for Sonja), communications on communion, etc. Session minutes initial summary and final edits, social media post scheduling (December), meet for rehearsal Christmas eve, Youth Mental Health Training (split hours with FRP)
12-3	7	Errands for Christmas party, communications, social media management, Rock Universe coordinations, planning 2026, WNS.
12-4	9	Communications, website editing, social media management.
12-5	5	Christmas party errands and prep, Christmas party.
12-7	3.5 Weekly Total: 40.5	Prep for Sunday School/Choir/Worship
12-8	4	Communications, reading/researching messy church, quarterly children's program planning
12-9	8	Youth Mental Health First Aid Training and study of materials (Split with FRP), communications, pulpit coordination,
12-10	6	Youth Mental Health Training, prep for youth bible study, WNS (helping handbells, rehearse for Christmas Eve, etc), communications (emails)
12-11	8	Communications, social media management, canopy sing-a-long, Planning 1st quarter 2026, study youth topics 2026, website tutorials/editing.
12-12	6	Meet with Austin Rock the Universe (split with FRP hours), prep for Sunday 40 th anniversary, communications.
12-13	4	Transportation Guilbeau Christmas Party
12-14	4 Weekly Total: 40	Handbell help, choir help, prep, worship.
12-15	8	Prep for WNS, communications, office hours (misc cleaning),
12-16	10	Youth Care, Picking Mickeala up from Atlanta (paid for gas personally)
12-17	6	WNS Prep attendance, clean-up, choir attendance, communications emails.

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12-18	7	Sermon study and writing, credit card statements, communications, rehearse Christmas Eve.